

CRGS-2027-CAPACITY BUILDING AND COLLABORATION BUILDING GRANTS

Form Preview

INTRODUCTION:

* indicates a required field

Key Dates:

6 July 2026

Opening date for CBCB applications

6 July - 12 Oct 2026

Networking and education events with academic partners

12 Oct 2026

Closing date for CBCB applications

W/C 8 Feb 2027

Applicants notified of outcome

4 Mar 2027 (TBC)

Successful applicants announced at the Research, Innovation and Transformation Showcase

Enquiries

Grants Administrator

Research Office, Gold Coast Health

Phone: 07 5687 0663 Email: grantsgoldcoast@health.qld.gov.au

Partner University and funding group applicable to this application:

Please select the university partner on this application *

- ☐ Griffith University
- ☐ Bond University
- ☐ Southern Cross University

Which grant stream will be applicable to this application?

Please select your option (you may only select one stream) *

- ☐ Capacity Building Grant
- ☐ Collaboration Building Grant

Capacity Building Stream

You have selected the Capacity Building stream aligned to Griffith University.

Please select the school with which the academic co-lead CI is associated. *

- ☐ School of Medicine and Dentistry
- ☐ School of Pharmacy and Medical Sciences

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- ☐ Health Group (includes the 5 schools within the Health Group, the PRECISE Centre and Centre of Mental Health)

Capacity Building Stream

You have selected the Capacity Building stream aligned to Bond University. This stream is aligned to the Faculty of Health Sciences and Medicine. Please select the choice button to continue. *

- ☐ Faculty of Health Sciences and Medicine

Capacity Building Stream

You have selected the Capacity Building stream aligned to Southern Cross University. Please select the discipline with which the academic co-lead CI is associated within the Faculty of Health.

- ☐ Faculty of Health (Nursing, Midwifery staff)
☐ Faculty of Health (Allied Health Staff)

About the Capacity Building Stream

The purpose of the Capacity Building stream is to support Early Career Researchers (ECR) with seed funding to develop their research skills and capabilities. For these grants, the Gold Coast Health co-lead CI **must be** an ECR and the academic partner co-lead CI on the project **can be a researcher at any career stage** (as described below). The Capacity Building Stream is open to all Gold Coast Health staff across all disciplines.

Applicants please note:

Before commencing this application, please ensure that you have read the [guidelines](#). If you have any questions, please contact the grants administrator, phone: 5687 0663 or email grantsgoldcoast@health.qld.gov.au

Applications close midnight (end of day) 12 October 2026- Incomplete and/or late applications will not be accepted after the deadline.

RESOURCES:

Several webinars have been developed to assist applicants with their submission. Gold Coast Health staff should visit the Research Development Hub to access these [resources](#) before commencing their application, and contact the grants administrator for any specific advice.

TEAM MEMBERS:

The **applicant, co-lead Chief Investigator (CI)** who signs off the application must be a Gold Coast Health employee at the time of applying, with a **minimum 0.4 FTE at Gold Coast Health for the duration of the grant (2 years)** and will hold administrative responsibility for the grant. The Gold Coast Health co-lead CI must meet the definition of ECR (*no more than a total of 10 publications published or in press at the closing date of applications - any order of authorship*).

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The **co-lead CI** from the academic partner institution must have a **paid appointment**, with a minimum 0.4 FTE for the full duration of the project (2 years). The academic partner co-lead CI can be at any career stage.

For this Capacity Building stream, up to four additional CIs can be named in the application from either institution. The named CIs need to be employed by Gold Coast Health and/or the relevant academic partner.

The CI team must include at least one academic partner ECR, defined as “within 5 years of PhD award date”. If the academic partner ECR does not have a PhD, revert to the definition of ECR for Gold Coast Health applicants of “no more than a total of 10 publications published or in press at the closing date of applications (any order of authorship)” as outlined in the [guidelines](#).

Capacity Building Stream Early Career Researcher Confirmation

As the Gold Coast Health co-lead CI on this application, I confirm that I meet the definition of Early Career Researcher as required for this stream. *

- ☐ Yes (I will have no more than 10 articles published or in press at the closing date of applications)
- ☐ No (I have more than 10 articles published or in press)

If you answered NO to meeting the definition of ECR, you will be ineligible for the Capacity Building stream and should not continue this application.

Collaboration Building Stream

You have selected the Collaboration Building stream aligned to Griffith University. Please select the school with which the academic co-lead CI is associated. *

- ☐ School of Medicine and Dentistry
- ☐ PRECISE Centre
- ☐ School of Allied Health, Sport and Social Work
- ☐ School of Pharmacy and Medical Sciences
- ☐ School of Nursing and Midwifery

Collaboration Building Stream

You have selected the Collaboration Building stream aligned to Bond University. Please select the faculty /school with which the academic co-lead CI is associated. *

- ☐ Faculty of Health Sciences and Medicine
- ☐ Bond Business School

Collaboration Building Stream

You have selected the Collaboration Building stream aligned to Southern Cross University. Please select the discipline with which the academic co-lead CI is associated within the Faculty of Health.

- ☐ Faculty of Health (Nursing, Midwifery staff)
- ☐ Faculty of Health (Allied Health Staff)

About the Collaboraton Building Stream

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The Collaboration Building stream is open to all Gold Coast Health clinicians and researchers, and academics from partner institutions where a new research collaboration is formed or where a new collaborative project is to be undertaken.

A **new collaboration** is defined:

- where there has been no collaboration between any of the named CIs on the application (no prior publications, grants held or co-supervision of Research Higher Degree students).
- where a novel project is being undertaken amongst investigators who have previously collaborated. The application must clearly highlight what is novel about the work detailed in the application and must include new investigators to the collaboration.

Applicants please note:

Before commencing this application, please ensure that you have read the [guidelines](#). If you have any questions, please contact the grants administrator, phone: 5687 0663 or email grantsgoldcoast@health.qld.gov.au

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RESOURCES:

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TEAM MEMBERS:

The **applicant, co-lead Chief Investigator (CI)** who signs off the application must be a Gold Coast Health employee at the time of applying, with a **minimum 0.4 FTE at Gold Coast Health for the duration of the grant (2 years)** and will hold administrative responsibility for the grant. The Gold Coast Health co-lead CI on a Collaboration Building Stream project **can be a researcher at any career stage**. The Collaboration Building stream is open to all Gold Coast Health staff across all disciplines.

The **co-lead CI** from the academic partner institution must have a **paid appointment**, with a minimum 0.4 FTE for the full duration of the project (2 years). The academic partner co-lead CI can be at any career stage.

For this Collaboration Building stream, up to four additional CIs can be named in the application from either institution. The named CIs need to be employed by Gold Coast Health and/or the relevant academic partner.

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Confirmation of Applicant eligibility:

Please note: Applications not meeting all eligibility requirements will not progress.

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By ticking the box, you are indicating that you meet each of the eligibility criteria.

*

- ☐ I have read the Gold Coast Health Capacity Building and Collaboration Building Grants guideline
- ☐ I am the 'Applicant' Co-Lead CI and employed at Gold Coast Health at a minimum 0.4 FTE.
- ☐ To the best of my knowledge my appointment will be for the duration of the grant (2 years).
- ☐ The co-lead academic partner has an appointment of a minimum 0.4 FTE for the duration of the project (2 years).
- ☐ I do not have outstanding annual or final reports from any previous RGS round.
- ☐ The project has not previously been funded by the RGS (2016-2025)
- ☐ I am not a Co-Lead on another application in this grant round
- ☐ The proposed research activity is NOT already funded by another organisation.
- ☐ I am unable to confirm all eligibility criteria as noted above

All eligibility criteria has been met:

Thank you for confirming your eligibility.

Please proceed to the next question. Should you require any assistance, contact the Research Office grants administrator.

Phone: 5687 0663 or Email: grantsgoldcoast@health.qld.gov.au

Unmet criteria:

You have unmet eligibility criteria, please contact the Research Office for assistance and clarification of the eligibility requirements before progressing this application.

Phone: 5687 0663 or Email: grantsgoldcoast@health.qld.gov.au

Assessment Criteria:

An **Assessment Framework** has been provided to assist when addressing the assessment criteria and is provided as Appendix 1 of the application [guidelines](#).

Protocol | Scientific quality and feasibility

You are required to complete a grant **protocol template** for upload into the application form, which should address the following:

- Background
- Study Objectives
- Methodology
- Data Management and analysis plan
- List of references
- Research study timeline

Other key assessment criteria will be addressed within this application form. This will include:

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- **Significance**
- **Research capability and capacity building (Capacity Building Stream)**
- **Collaboration building (Collaboration Building stream)**
- **Consumer engagement**

(Strict word-limits will apply when addressing all assessment criteria)

Document upload checklist:

Study Protocol: As described above including the research study timeline.

Budget: A [budget template](#) accompanied by a detailed justification for budget items . Please also refer to the budget [guidelines](#) and [worked example](#) which will assist with budget preparation.

Team Member CVs: A CV (no more than 2 pages) is to be provided for each team member named in the application. An optional [CV template](#) is available online.

Letters of support: Gold Coast Health [Institutional Letter Support template](#) is available online. The [Academic Partner Letter of Support](#) template is available online. Additional external partner letters of support will be required where use of their facilities and resources are necessary to complete the study.

GCP Training: Certificates of completion for co-lead CI (applicant) and co-lead CI academic partner.

SmartyGrants

SAVING YOUR PROGRESS:

When completing your application in SmartyGrants, you can '**save**' your progress at any point in the form to return later. Once '**submitted**' however, you will be unable to access the form again.

SMARTYFILE PORTAL:

To share and collaborate on this application with team members, please contact the [grants administrator](#) to obtain access and permissions to the 'SmartyFile' portal. Once access is obtained, please refer to the [information guide](#) on how to share your application.

Gold Coast Health Co-Lead CI (Applicant) Details

* indicates a required field

Applicant details:

Applicant name: *

Title

First Name

Last Name

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Position held at Gold Coast Health: *

Professional discipline: *

Other:

Department: *

Division *

Primary phone number: *

Primary email: *

Provide an email address that is frequently accessed.

Employment details:

Employee ID Number: *

Full Time Equivalent (FTE): *

Employment status: *

- ☐ Permanent
☐ Temporary

Temporary contract end date: *

Must be a date.

Contract renewal details: *

Please use this section to provide any relevant details in respect of your contract and impact on the project. Where renewal of a contract has not been confirmed, please consult with your line manager and provide clarification.

Line Manager Name: *

Position: *

Email: *

Academic details:

University affiliations: *

☐ Bond University

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- ☐ Griffith University
- ☐ Southern Cross University
- ☐ No current university affiliation
- ☐ Other:

If applicable, please provide details of any academic partner university appointments: *

eg. conjoint appointments - type N/A if not applicable

Research Higher Degree: (if applicable) *

Please provide details of the Research Higher Degree awarded and the year awarded Type N/A if not applicable.

ORCID ID: (if applicable) *

type N/A if not applicable

Co-lead CI (Applicant) research performance relative to opportunity

For further details on performance relative to opportunity, please refer to the [NHMRC 'Relative to Opportunity Policy'](#)

Has there been any significant disruption/s to your career which have impacted on your ability to conduct research that you would like to be considered? *

- ☐ Yes
- ☐ No

Please provide details of your career disruption/s. *

Word count:
Must be no more than 200 words.

Other research funding:

Have any other research funding applications, either secured or awaiting decision, been submitted to date for (or directly related to) this project that might alter the final budget? *

- ☐ Yes
- ☐ No

Other funding applications

Grant type: *

Funding body: *

Funding period: *

Amount *

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Must be a dollar amount.

Potential overlap with this grant: *

Co-lead CI - Academic Partner Details

* indicates a required field

Co-lead CI details:

Co-lead name: *

Title

First Name

Last Name

Partner university *

Faculty / School *

Other:

Position: *

Full Time Equivalent (FTE) *

ORCID ID (if applicable) *

Type N/A if not applicable

Co-lead CI Research Experience

What career stage is the academic co-lead CI *

Co-lead CI research performance relative to opportunity

For further details on performance relative to opportunity, please refer to the [NHMRC 'Relative to Opportunity Policy'](#)

Has there been any significant disruption/s to your career which have impacted on your ability to conduct research that you would like to be considered? *

- ☐ Yes
☐ No

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Please provide details of your career disruption/s

*

Word count:

Must be no more than 200 words.

Good Clinical Practice (GCP) training:

Completion of GCP training is mandatory for all researchers conducting a **clinical trial**.

The World Health Organisation (WHO) [defines a clinical trial](#) as "any research study that prospectively assigns human participants or groups of humans to one or more health-related interventions to evaluate the effects on health outcomes."

As the **co-lead CI (applicant)** and **academic co-lead** for this grant application, it is a requirement to have completed GCP training if the application is successful. Details and dates for upcoming '**Introduction to GCP**' workshops and **refresher sessions** are available to Gold Coast Health staff through [LOL](#). Academic partners should contact their institution for training.

If GCP training has been completed, please upload a copy of your certificate below. If you have not as yet completed GCP training and are successful with this grant, training will need to have been completed and a copy of the certificate provided, prior to release of funding.

Please upload a copy of the current GCP certificates for the applicant co-lead CI and academic partner co-lead CI.

Attach a file:

If you are unable to upload a certificate at this time, please email a copy of the certificate/s to the grants administrator on completion of training.

Preliminary information

* indicates a required field

Has this project commenced? *

- ☐ Yes
☐ No

Date project commenced *

A Month & Year is sufficient

Is this a discrete phase of an overarching project? *

- ☐ Yes
☐ No

Briefly explain the relationship of this phase to the

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overarching project and why it is essential *

Must be no more than 150 words.

Does the project have HREC approval? *

- ☐ Yes
☐ No

Does the project have Gold Coast Health HREC approval or has the project been reviewed and approved by a public health service based Human Research Ethics Committee (HREC) that: is certified under the National Health and Medical Research Council (NHMRC) National Mutual Acceptance Scheme) HREC approval?

HREC reference:

Does the project have Site Specific Assessment (SSA) authorisation? *

- ☐ Yes
☐ No

SSA reference:

Project details

* indicates a required field

Project Title *

Word count:

Must be no more than 25 words.

Accurately and concisely describe the nature of the project.

Short Title (Optional)

Study Sites: *

- ☐ Gold Coast Health
☐ Griffith University
☐ Bond University
☐ Southern Cross University
☐ Other:

Lay Summary: *

Word count:

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Must be no more than 200 words.

Fields of Research:

Please select a field of research that best suits your current project. You may select an option from up to 2 groupings. To select more than one or an unlisted option in a field, please use '**Other**'.

Eg. **Nursing and Midwifery** (Aged Care nursing), **Allied Health** (Nutrition and dietetics)

Nursing and Midwifery

Other:

Allied Health

Other:

Clinical Sciences

Other:

Public Health and Health Services

Other:

Additional Options

Other:

Methodology to be applied: *

Other:

Please choose one option that best describes the primary methodology used in the project.

Assessment criteria

* indicates a required field

Significance - 30%

The assessment will consider if the project:

- provides a strong and well-argued theoretical justification for the study, identifying relevant gaps in the literature.
- Addresses an important health issue relevant to the population serviced by Gold Coast Health
- Has the potential to improve scientific knowledge, technical capability / capacity, or change practice.

In plain English, explain how the research is significant. *

Word count:

Must be no more than 200 words.

Scientific quality and feasibility - 30%

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The assessment will consider if the project:

- proposes research questions or hypotheses supported by the literature and existing evidence, and;
- provides a rationale and explanation of the proposed study methods, that are appropriate and readable for the research question being proposed.

Please upload your grant protocol here. *

Attach a file:

Research capability and capacity building - 30%

The assessment will consider:

- the role of each investigator will enable them to undertake the proposed research
- the career stages of the research team members and any relevant career disruptions (Refer to the [NHMRC Relative to Opportunity Policy](#))
- the research environment, including infrastructure and resources, in which the team will be undertaking the research, and; the plan for research capacity building within the team and the roles of mentors.
- mentors require track record of relevance to the proposed study, including evidence of successful management and completion of research projects

Describe the capability of the team and how it will enable the research to be undertaken. Outline how the research capacity of the team will be developed as part of their participation in the project *

Word count:

Must be no more than 200 words.

Collaboration building - 30%

The assessment will consider:

- the contributions of the collaborating organisation/s including in-kind or no cost support available
- the roles of collaborating researchers, including the mutual benefits afforded by the collaboration
- evidence of previous effective research collaborations or, a clear research collaboration plan for this study
- demonstrated ability to develop productive new research collaborations resulting in publications or grant success.

Describe the collaborations that exist or are intended to be

Word count:

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formed to deliver this project. *

Must be no more than 200 words.

Consumer engagement - 10%

The assessment will consider:

- how it is planned to engage consumers in the development and/or conduct of the study?

Comment on how it is planned to engage consumers in this project.

Word count:

Must be no more than 200 words

Team members

* indicates a required field

Co-Lead CIs

CI 1:

Co-lead CI - Gold Coast Health *

Please re-enter your name as the Co-lead CI - Gold Coast Health

Describe your expected contribution to the project *

Word count:

Must be no more than 150 words.

Please upload CV: *

Attach a file:

Must be no more than 2 pages

CI 2:

Co-lead CI - Academic Partner *

Please re-enter name for academic partner co-lead CI

Describe the expected contribution to the project of the co-lead CI. *

Word count:

Must be no more than 150 words.

Please upload CV: *

Attach a file:

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Must be no more than 2 pages

Additional Project CIs

CI 3

Project CI Name *

Position *

Organisation *

What is your main professional discipline? *

Research Experience *

This team member's likely contribution to the project: *

Word count:

Please upload CV *

Attach a file:

CI 4

Project CI Name *

Position *

Organisation *

What is your main professional discipline? *

Research Experience *

This team member's likely contribution to the project: *

Word count:

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Please upload CV *

Attach a file:

CI 5

Project CI Name

Position

Organisation

What is your main professional discipline?

Research Experience

This team member's likely contribution to the project:

Word count:

Please upload CV

Attach a file:

CI 6

Project CI Name

Position

Organisation

What is your main professional discipline?

Research Experience

This team member's likely contribution to the project:

Word count:

Please upload CV

Attach a file:

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Agreement to project involvement:

As the co-lead CI (applicant), I confirm that all investigators have agreed to be involved in this project. *

- ☐ Yes
☐ No

By answering 'Yes', you are confirming that all investigators have agreed to their involvement in the project and this application.

Please ensure you have obtained agreement from all investigators before submitting this application.

Budget | Letters of Support

* indicates a required field

Budget details

Please outline your grant budget in the template provided.

Refer to page 1 of this document for the budget example and template for completion.

- The maximum value of the co-funded Capacity Building and Collaboration Building grant is \$25,000.
- List each item separately.
- Provide clear descriptions for each item.
- Do not estimate your costs.
- Ensure you refer to the [Department of Health Costing template](#) for calculating labour and non-labour expenses as outlined in the guideline.
- Researchers should also give consideration to potential NAATI accredited translation costs in respect of inclusion/exclusion criteria as set out in the [National Statement on Ethical Conduct in Human Research updated 2025 - 3.1.14](#)

Please upload your completed budget: *

Attach a file:

Letters of support

Please upload the Gold Coast Health letter of support signed by the co-lead CI (applicant) Head of Department and the co-lead academic partner letter of support signed by the university authorised delegate.

Upload letters of support: *

Attach a file:

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Feedback

* indicates a required field

Before you click the **SUBMIT** button, please take a few moments to provide us with some feedback.

Please indicate how you found the application process: *

- ☐ Very easy
- ☐ Easy
- ☐ Neutral
- ☐ Difficult
- ☐ Very difficult

How did you become aware of the Gold Coast Health Collaborative Research Grant Scheme? *

- ☐ Executive Blog
- ☐ Daily News Digest
- ☐ Screensaver
- ☐ Spotlight
- ☐ Research news
- ☐ Word of Mouth
- ☐ Intranet / Internet
- ☐ University communications
- ☐ Social media
- ☐ Other: